

**ELK GROVE COMMUNITY SERVICES DISTRICT  
MINUTES OF REGULAR BOARD MEETING  
Tuesday, May 6, 2003  
EGCSD Administration Building**

**ATTENDANCE:**

Directors present included Gerald Derr, Elliot Mulberg, and Elaine Wright. Board members excused included President McElroy who is on vacation and Director Perez who is out ill.

General Manager Rita Velasquez, Administrator of Parks and Recreation David Wigginton, Fire Chief Keith Grueneberg, and Administrative Services Director Jeff Ramos were also in attendance.

**A. CALL TO ORDER/PLEDGE OF ALLEGIANCE**

1. Chairman Derr called the meeting to order at 6:37 p.m.
2. Chief Grueneberg led the Pledge of Allegiance.

**B. ANNOUNCEMENTS/PRESENTATIONS**

1. Hal Paris, Superintendent of Community Services introduced recently promoted long-time employees of the Parks & Recreation Department, which included Kelly Crowder, Recreation Supervisor II of leisure and education classes, Kelly Gonzalez, Recreation Supervisor for the sports and aquatic section, Melody Cecil, Recreation Supervisor of the aquatics program, Jen Campbell, Recreation Coordinator of the Kid Central Program, and Heide Oberg, whose work emphasizes creek tours, the Junior Creek Keepers Program, and outdoor education and adventure trips.

Recent Department hires introduced included Marni Lutz, Recreation Coordinator of adult sports and Scott Stanley, Recreation Coordinator who oversees the Kid Central program at ten elementary school sites in Elk Grove.

2. Director Mulberg thanked the EGCSD staff for their continued support of the Western Festival, which proved to be an overall success despite the weather. Individuals acknowledged were Chief Keith Grueneberg who served as Grand Marshal, Zach Jones who served as announcer, Jerry Fox and Dave Womack for their help in setting up and Fred Bremerman, who along with his son's Boy Scout Troop helped clean up afterwards.
3. General Manager Velasquez welcomed Keith Grueneberg to his first official meeting as Fire Chief.

**C. GENERAL MANAGER/DEPARTMENT HEAD REPORTS**

1. General Manager Report – Rita Velasquez reported she, along with Department Heads would be attending Local Action Days next week held at the Capital in anticipation of Governor Davis' May revised budget.

2. Administrative Services Department – Jeff Ramos reported Karen Goesch, the new Administrative Analyst is on board and will be formally introduced at the May 20<sup>th</sup> meeting; staff is finalizing the East Franklin Park Development Fee update for Board review and approval; Rita is reviewing the preliminary FY 2003–04 CSD budget; staff continues to meet with the Elk Grove Library Group as plans are being developed for the new library, with the Lakeside Homeowners Association Board with regards to the ballot process, and with Elk Grove City staff to finalize the procedures in issuing park credits to developers at City Hall at the time permits are pulled and fees are paid. Jeff reported the Quimby fee ordinance revisions were approved by the City Council last month and is now officially in effect, and the Sacramento County Board of Supervisors officially approved the additional funding for Johnson Park, Caterino Park, and Hawkins Park, as well as funding for a landscape median on Harbour Point Drive and landscaping improvements along the railroad across from Elk Grove Boulevard and Harbour Point Drive at their last hearing.
3. Parks & Recreation Department – David Wigginton reported by way of the Recreation Division in April, there were 600 participants who enjoyed Breakfast with the Bunny and 730 volunteers assisted with Creek Clean-up Day. The Park Operations and Maintenance Division completed 186 work orders, tagged 23,500 trees, installed bleachers and benches at three ball fields, and prepped 200 sports fields. In the Planning and Design Division, the Hawkins, Jungkeit, Fleming and Rau Parks will go out to bid this month, with staff reviewing 17 additional projects and preparing master plans for the Amundson and Ehrhardt Oaks Parks for Board approval. In the Administrative Division, David reported the Laguna Town Hall hosted the Father/Daughter Dance, a modeling fashion show, Breakfast with the Bunny, a spring dance rehearsal, and the mother-daughter tea. By way of general information, 150 Department employees have completed the Disaster Preparedness Plan training; submitted a water grant application for skate park improvements at Laguna Community Park; and today's first day of registration for summer classes set a new record of \$81,000 – an increase of over 25% from last year for the same time period.
4. Fire Department – Chief Grueneberg reported crews responded to 520 incidents in April, with one notable residential fire incident causing \$15,000 in damages. The Department hosted a three-day drill at the JVC building in Laguna West that allowed firefighters to practice skills needed should a weapons of mass destruction incident occur in the area. Staff has submitted five grant applications for homeland defense and security issues and will keep the Board posted of progress made in the process.

**D. COMMUNICATIONS FROM THE PUBLIC**

1. NONE

**E. CONSENT CALENDAR**

1. The approval of the April 15, 2003 regular Board meeting minutes was tabled for the next meeting when all Board members will be present.

2. The Board adopted Resolution No. 2003-24 in honor of the Jones Family for their contributions to the Elk Grove community. Mulberg-Wright, Derr – yes; McElroy, Perez – absent.
3. The Board received and filed the in-lieu/developer fee report for the period February 1, 2003 through April 31, 2003.
4. The Board voted to terminate the Declaration of Protective Covenants for the Laguna Business Park and authorized the General Manager to execute all required documents. Wright-Mulberg, Derr – yes; McElroy, Perez – absent.
5. With the absence of Directors McElroy and Perez, the approval of Resolution No. 2003-26 to appropriate \$21,168 within the Fire Department budget, Index 9220, Account No. 4302, Other Equipment, with offsetting Donations/Contributions, Account No. 9730 for a thermal imaging camera was postponed for a future meeting due to the fact it requires a 4/5<sup>th</sup> vote from the Board.
6. The Board accepted the contract completion for construction of Simpson Park and authorized the General Manager to sign the Contract Completion Notice. Mulberg-Wright, Derr – yes; McElroy, Perez – absent.
7. The Board appointed Keith Grueneberg as alternate on the Communications Center Board of Directors and Jeff Ramos as alternate on the Northern California Special Districts Insurance Authority Board of Directors. Mulberg-Wright, Derr – yes; McElroy, Perez – absent.

#### **F. ADVERTISED PUBLIC HEARINGS**

1. Chairman Derr opened the advertised public hearing to certify the mitigated negative declaration prepared for Rau Park and to certify the lead agency final exemption from AB 3158, the environmental review fee. With no comments received, the public hearing was closed. Staff's recommendation's to certify the mitigated negative declaration prepared for Rau Park and to certify the lead agency final exemption from AB 3158 was approved. Mulberg-Wright, Derr – yes; McElroy, Perez – absent.

#### **G. PUBLIC HEARINGS**

1. NONE

#### **H. STAFF REPORTS**

1. The Board approved the following changes to Administrative Regulation No. 0024, Naming of Park/Recreation Facility Criteria, as recommended by the Policies and Procedures Committee:
  - a) the Park/Recreation Facility Naming Committee consists of seven members rather than six, to include someone from the Elk Grove Unified School District who is involved in the school naming process to better coordinate the naming of future parks, recreation facilities and school names;
  - b) eliminate the criteria requiring that individuals/families must be residents of the Elk Grove CSD in order to have a park/recreation facility named in their honor, with consensus that non-residents must have made significant contributions to Elk Grove;
  - c) add criteria to allow local elected officials to be eligible for a park/recreation facility be named in their honor only after retirement from office; and

- d) add criteria to make service groups ineligible for park/recreation facility names.

Since the Policies and Procedures Committee could not come to a consensus for a proposed policy to naming amenities within parks after people, the item will be tabled for a future meeting when the full CSD Board is in attendance. Mulberg-Wright, Derr – yes; McElroy, Perez – absent;

- 2. The Board approved the agreement to provide Fleet Maintenance Services to the Wilton Fire Protection District effective June 1, 2003. Mulberg-Wright, Derr – yes; McElroy, Perez – absent.

**I. BOARD OF DIRECTORS BUSINESS**

- 1. The Board reviewed the candidates Special District Commissioner to LAFCo – Office No. 6, and cast their vote for Chuck Rose. Mulberg-Wright, Derr – yes; McElroy, Perez – absent.

**J. COMMUNICATIONS FROM THE PUBLIC**

- 1. NONE

**K. IDENTIFICATION OF ITEMS FOR FUTURE MEETING**

- 1. NONE

**L. ADJOURNMENT TO EXECUTIVE SESSION**

- 1. NONE

**M. EXECUTIVE SESSION**

Chairman Derr announced the following Executive Session item was cancelled:

- 1. Public Employee Performance Evaluation – Title: Administrator of Parks & Rec (*Government Code Section 54957*)

**N. ADJOURNMENT**

With no further business, the regular Board meeting was adjourned at 7:17 p.m.

Respectfully submitted,

Rita K. Velasquez  
Secretary of the Board